



2021 Imagine 8.5x11 Contract

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School
Liberty Elementary School
4300 S 209th East Ave
Broken Arrow, OK 74014-1584

Administrator
Mrs. Elora Orr, Principal
Phone: (918) 259-4470
Fax: (918) 355-0095
Email: eorr@baschools.org

Contact
Ms. Norma Alvarez, PR 's Secretary
Phone: (918) 259-4470
Cell/Summer Number: _____
Email: nalvarez@baschools.org

Date: 4/7/2021
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Billing and Shipping

Bill To	PO#: Broken Arrow Public Schools Attn: Accounts Payable 701 South Main St Broken Arrow, Oklahoma 74012 United States Email: jktackett@baschools.org	Ship To	Liberty Elementary School Ms. Norma Alvarez 4300 S 209th East Ave Broken Arrow, Oklahoma 74014-1584 United States Email:	Desired Delivery Date: 9/3/2021 Earliest Delivery Date: _____	No deliveries prior to 5/1/2021. It is possible that your books may arrive before your Desired Delivery Date. Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 2-week window between the EDD and DDD is required.
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Product	#Books	#Pages	Cost/Book	Base Cost
Imagine 8.5x11	300	0	\$2.14	\$642.00

Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$642.00	x	0.00	\$0.00
4% Discount for contracts received by 11/6/20*	\$642.00	x	0.00	\$0.00
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1% School District Discount	\$642.00	x	0.00	\$0.00

Cover Options (View Covers Here)

Custom Cardstock	High value, full-color, laminated cardstock front cover	\$0.40	x	0	\$0.00
Custom PolyFusion™	100% custom, full-color front and back covers – highest durability	\$0.70	x	0	\$0.00
Personalized Cardstock	Personalized cardstock covers featuring your school name and logo in black ink	\$0.00	x	300	\$0.00



Cover Details Circle Your Design Selection
Same TEXT/MASCOT as Last Year:
Text Line 1: Liberty
Text Line 2: Elementary School
Mascot: Same As Last Year

Spirit	Durable cardstock; Make it your own with your school color, then add school name and logo.	\$0.20	x	0	\$0.00
Standard	Durable cardstock cover	\$0.00	x	0	\$0.00
Plastic Window	Artistic designs on PolyFusion™. School name will appear if handbook is added.	\$0.45	x	0	\$0.00

Enhancements

Vinyl pocket page	\$0.30	x	0	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00
Full Color handbook	\$0.00	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$642.00

Shipping and Handling: 13% , Minimum \$15, Rate applies to contiguous US/Canada only. Int'l rates may vary. \$83.46

Sales Tax: Exempt#: Out of State \$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$725.46

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

In the event that an item on this contract is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.

One-Year Contract
We agree to purchase datebooks from School Datebooks for the year of 2021-2022.

Three-Year Contract
We agree to purchase datebooks from School Datebooks for the years of 2021-2022, 2022-2023, 2023-2024 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title